



Receipt Request Form



Big Cake Bake host: (full name)

Organisation: (if applicable)

Email:

Daytime Phone No:

Thank you for your generous donation in support of Big Cake Bake and the work of Red Cross. Please note that only donations can be receipted; the purchase of goods and services (raffle tickets, auction items, event tickets etc) are not classified as a donation. Donations \$2 and over are tax deductible. **Please clearly complete the information below and a receipt will be issued by Red Cross within 3 months.** Please note that you don't have to list all donations received. Please use this form only for donations that require a tax receipt. Creating and posting receipts takes time and money so please think carefully about if you actually need a receipt for your donation.

Title	First Name	Surname	Full Mailing Address	Daytime Phone No	Donation \$

PLEASE RETURN NO LATER THAN 30TH SEPTEMBER. Please attach the cheque or money order to this form.
Return details: Use the Reply Paid Envelope enclosed or alternatively, you can send this form via email to contactus@redcross.org.au